

Parks & Recreation Advisory Commission

**MEETING MINUTES**

March 21, 2023

**CALL TO ORDER**

- Meeting was called to order at 7:00pm

**ROLL CALL**

- Members present: Erin Mignin  
Joe Garson  
John Coziar  
Steven Pfettscher

**APPROVAL OF January 17, 2023 MEETING MINUTES**

- Motion to approve minutes as written was made, approved, and carried by all. Minutes will be made official and sent to city for record.

**REQUESTS OF COMMISSION MEMBERS**

- John Coziar asked for updates on recent incidents at the Korte Recreation Center. Lucas Pinsker updated everyone on recent member suspensions and incidents, and our process for dealing with those incidents in order to protect our guests/members.

**DEPARTMENT UPDATES**

- Lucas Pinsker updated the commission on the following; KRC parties booked through April. The UV Filter at the KRC pool was approved for installation by IEPA. New stair treads will be installed on the stairs this month. We are planning to repaint the front doors and awning this summer at the KRC. Entering the Green Cities Challenge with St. Louis Regional Chamber of Commerce. Hired a new client from Holly's house of hope, and explained how our partnership with HHH is growing and is an asset for both them and the city. New Tyler Software update has been delayed and is expected for July/August. Cemetery software should be active this year, and will help for locating graves and up to date records for public use. Received \$10,000 reimbursement grant for paying Young at Heart Bus Drivers. Membership access cards implemented at Senior Center; reduces wages by \$19,000 annually. Reapplied for the PEP grant (Silver Lake Park play system) because of some issues at the county level. Leasing a Kayak Kiosk for 5 years, we get 50% revenue, and the company maintains it and we own it after lease while they continue to maintain it. The Tot Lot play feature arrived, but could not be installed because it was not a surface mount, but they will be back as soon as the correct one is delivered.

**UNFINISHED BUSINESS**

- Service Clubs-Spring Clean-up status (none).
  - John Coziar talked to Coach Hawkins, and the HHS Baseball team is interested in participating. Contact Hawkins, Amy Boscolo, and Caleb Houchins to get other teams/clubs involved.

**NEW BUSINESS**

- Lucas Pinsker updated everyone on the status of the Highland Farmer's Market. Explained the process for starting that, and how we will work with vendors locally and from surrounding towns to offer this event for our community.
- Lucas Pinsker updated everyone on the department's budget highlights including; WCC roof will be replaced this coming fiscal year and the KRC daily admissions exceeded their projected amount by over

\$25,000 as of March 8<sup>th</sup>. Our goal for this year is to maintain and preserve what we have. We are hopeful that with the KRC and Glik Park being in a new taxing district now, we can receive additional revenue which can be used to address bigger ticket items in the next few years including parking lot updates, replacing the Pool-Pak at the KRC, and more.

Meeting was adjourned at 7:35PM with the next meeting scheduled for Tuesday, May 16, 2023 at the Korte Recreation Center.